

Draft MINUTES
**Laurens Central School
Board of Education
FACS Room 115 – 7:30 PM
March 20, 2024**

Opening of Meeting

I. OPENING OF MEETING

1. Call to order

The meeting was called to order at 7:32 pm by President C. Struckle.

2. Roll call and quorum check

**Board Members Present: C. Struckle, T. Francisco, G. Murello, M. Wikoff,
P. Bush-Allen**

Board Members Absent: None

**Others Present: B. Dorritie, Superintendent J. Mushtare, Building
Principal; P. Weir, District Clerk; A. Schlee, District Treasurer; J. Kessler,
Head of Transportation; Steve West, B & G; Members of the Staff and
Community (see attached sign in sheet).**

Adoption of Agenda

II. ADOPTION OF AGENDA

**Motion made by M. Wikoff, seconded by T. Francisco to adopt the
agenda. Motion carried 5-0-0.**

Minutes

III. MINUTES

1. Minutes – Regular Meeting – 2/21/24

**Motion made by T. Francisco, seconded by G. Murello to approve the
minutes. Motion carried 5-0-0.**

Open Comment

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

Reports and Discussions

V. REPORTS AND DISCUSSIONS

1. Superintendent's Report – B. Dorritie
 - 2024-2025 Budget
 - Reminders – Community Budget Meeting on Tuesday, April 23 at 7:00 pm,
required Budget Hearing on Tuesday, May 7 at 7:00 pm
 - Athletic Merger Discussion with Milford
 - Draft 2024-2025 Calendar
 - School Resource Officer
 - Colorguard Homeshow
2. Report from Building Principal – J. Mushtare
 - Teacher observations almost complete
 - Spending time in Elementary classrooms during reading
 - Congratulations to Tara Bookhout on Scholar Recognition selection and her
chosen mentor Brian Roecklein
 - State testing beginning after Spring break
 - School Tool – finding more ways to use it
 - De-escalation techniques being taught to staff
 - Drama/Cabaret production – The Addams Family Musical
 - Lockdown and bus drills are complete for this year, 3 more fire drills to do
 - Marching Band practices starting
 - Share & Shine – March 27th

3. Transportation – J. Kessler
 - Bus runs to Milford for sports
 - Audit – working on
 - Things going fairly well
 - New mechanic started recently
4. Buildings & Ground – S. West
 - Lockdown system upgrade – fully automated
 - Fuel bids – cheaper than this year
 - Building Condition Survey to be done this year
 - Colorguard Show – comments on the cleanliness of the building from attendees
 - Monitors added to exterior lights, in Cafeteria, and on HVAC equipment
 - Sports meeting
 - Capital Outlay 2024-2025 – HVAC controllers

Correspondence

VI. CORRESPONDENCE

Fiscal Reports

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

A. Treasurer's Report:

1. Treasurer's Report A Fund (General)
2. Treasurer's Report C Fund (Cafeteria)
3. Treasurer's Report F Fund (Special)
4. Treasurer's Report T Fund (Trust & Agency)
5. Treasurer's Report L Fund (Library)
6. Treasurer's Report H Fund (Checking) (Capital Project)
Treasurer's Report H Fund (Savings) (Capital Project)
7. NYLAF Investment Account
8. Transfers Over \$1000

Motion made by P. Bush-Allen, seconded by M. Wikoff to approve the Treasurer's Reports. Motion carried 5-0-0.

B. Other Reports (No Approval Required)

1. Warrants

Warrant #36	A Fund \$154,764.75 (General)
Warrant #13	C Fund \$12,621.21 (Cafeteria)
Warrant #17	F Fund \$17,904.49 (Special)
Warrant #15	T Fund \$3,777.48 (Trust & Agency)
Warrant #	H Fund \$0 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #35	P Fund \$175,515.38 (Payroll)
Warrant #37	A Fund \$178,910.56 (General)
Warrant #14	C Fund \$8,476.67 (Cafeteria)
Warrant #18	F Fund \$3,742.78 (Special)
Warrant #16	T Fund \$398.55 (Trust & Agency)
Warrant #	H Fund \$0 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #38	P Fund \$177,620.24 (Payroll)
Warrant #	A Fund \$0 (General)
Warrant #	C Fund \$0 (Cafeteria)
Warrant #	F Fund \$0 (Special)
Warrant #17	T Fund \$333.26 (Trust & Agency)
Warrant #	H Fund \$0 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #39	P Fund \$196,809.20 (Payroll)

2. Transfers Under \$1000
3. Internal Claims Auditor's Reports
4. Revenue Status Report - Fund A
5. Extracurricular Reconciliation Report

Old Business

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Personnel

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

P. Dugan Modified Baseball Coach

1. The appointment of Patrick Dugan as the Modified Baseball Coach for the 2023-2024 school year.

Motion made by T. Francisco, seconded by G. Murello to approve the above appointment. Motion carried 5-0-0.

K. Gardner Contract

2. The Individual contract Agreement between the Board of Education of Laurens Central School and Kelly Gardner, as School Psychologist effective April 8, 2024 and terminating June 30, 2024, as per attached contract.

Motion made by P. Bush-Allen, seconded by M. Wikoff to approve the above contract. Motion carried 5-0-0.

K. Gardner School Psychologist

3. The probationary appointment of Kelly Gardner, tenure area special subject. Date of commencement of probationary service to be April 8, 2024. *The potential expiration date of the appointment April 7, 2028. Certification status School Psychologist, Provisional. Her annual salary to be as per individual contract.

Motion made by G. Murello, seconded by T. Francisco to approve the above appointment. Motion carried 5-0-0.

New Business

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

2024-2025 School Calendar

1. The attached 2024-2025 School Calendar.

Motion made by M. Wikoff, seconded by T. Francisco to approve the attached calendar. Motion carried 5-0-0.

Legal Notice

2. The attached Legal Notice for the Annual Meeting, Budget Vote, Board Election, and Bus Purchase and direct the District Clerk to advertise as required by the State of New York.

Motion made by G. Murello, seconded by P. Bush-Allen to approve the attached legal notice. Motion carried 5-0-0.

BOCES Admin. Budget

3. The Otsego Northern Catskills BOCES Administrative Budget as presented for the 2024-2025 school year effective April 22, 2024.

Motion made by G. Murello, seconded by P. Bush-Allen to approve the BOCES budget. Motion carried 5-0-0.

Superintendent to Cast Vote

4. To authorize the Superintendent on April 22, 2024 to cast one vote on the Otsego Northern Catskills BOCES Administrative Budget as presented for the 2024-2025 school year and cast three votes for the BOCES Board of Education members.

Motion made by T. Francisco, seconded by M. Wikoff to approve the above authorization. Motion carried 5-0-0.

BOCES Board Seats

5. To elect/not elect three (3) candidates to the Otsego Northern Catskills BOCES Board of Cooperative Educational Services effective April 22, 2024: (must vote each candidate individually)

Motion made by T. Francisco, seconded by M. Wikoff to elect the candidates below. Motion carried 5-0-0.

Deborah Fox Roxbury

Approved 5-0-0.

Jacqueline Parry Laurens

Approved 5-0-0.

Marion Mossman Milford

Approved 5-0-0.

Election Inspectors

6. The appointment of the following individuals as Election Inspectors for the May 21, 2024, Vote, to be held in room 115 of the Laurens Central School, between the hours of 12:00 p.m. and 8:00 p.m.:

Pamela Weir, Chief Election Officer
Andrea Hall, Election Inspector
Deborah Trask, Election Inspector
Victoria Munro, Election Inspector

Motion made by P. Bush-Allen, seconded by M. Wikoff to approve the above election inspectors. Motion carried 4-0-0.

Surplus

7. To declare the attached list of items as surplus and discard appropriately.

Motion made by G. Murello, seconded by T. Francisco to approve the above surplus. Motion carried 5-0-0.

CSE

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CSE, CPSE and 504 cases:

CSE
10100, 10201, 10230

CPSE
None

504
10973, 11139, 10728, 11021

Motion made by T. Francisco, seconded by P. Bush-Allen to approve the above CSE cases. Motion carried 5-0-0.

Information

XI. INFORMATION

1. LCS Enrollment – February 29, 2024
2. NYSIR News – February 2024
3. 2024-2025 Fuel bid chart and awards
4. BOCES Budget Vote and Election information

Meetings

XII. MEETINGS

1. BOCES Annual Meeting – April 11, 2024, 6:30 pm
2. BOCES Annual Budget Vote – April 22, 2024
3. Community Budget Meeting – April 23, 2024, 7:00 pm
4. Board of Education Meeting – April 17, 2024, 7:30 pm
5. The Addams Family Musical – April 19 & 20, 2024, 7:00 pm

Open Comment

XIII. OPEN COMMENT PERIOD

Executive Session

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel

The Board adjourned to executive session at 8:03 pm to discuss Personnel issues. Motion made by P. Bush-Allen, seconded by M. Wikoff. Motion carried 5-0-0.

Final Adjournment

XV. FINAL ADJOURNMENT

The Board adjourned from executive session at 8:50 pm. Motion made by M. Wikoff, seconded by T. Francisco. Motion carried 5-0-0.

The Board adjourned, without further discussion at 8:51 pm. Motion made by P. Bush-Allen, seconded by G. Murello. Motion carried 5-0-0.

PLEASE PRINT YOUR NAME BELOW

March 20, 2024

PLEASE NOTE: IF YOU SPEAK AT A BOARD MEETING DURING PUBLIC COMMENT, YOUR NAME WILL APPEAR IN THE BOARD MINUTES. PLEASE UNDERSTAND THAT OUR MINUTES ARE PLACED ON OUR WEBSITE AND YOUR NAME WILL APPEAR ON THE INTERNET.

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|--------------|-----|
| 1. Jen Lewis | 13. |
| 2. | 14. |
| 3. | 15. |
| 4. | 16. |
| 5. | 17. |
| 6. | 18. |
| 7. | 19. |
| 8. | 20. |
| 9. | 21. |
| 10. | 22. |
| 11. | 23. |
| 12. | 24. |